

Rocky Mountain Chapter Certified Hazardous Material Managers

Board Meeting Agenda July 19, 2006, 1:00 PM Conference call

- Call Meeting to Order – 1:03 – Paul – moved; Joe - Second
- Roll Call – Shannon, Larry, Kurt, Paul, Doug, Joe
- Approval of Meeting Minutes – Board Meeting held June 13, 2006
 - Schlagel– Moved, Kurt-Second
- Treasurer’s Report – Treasurer not present
- Committee Reports –
 - Chapter Development – Jenkins – Working on baseball game – will check email tonight and get back to Board Members tomorrow.
 - Education and Training – Braun – Discuss during new business
 - Government Affairs / Title Protection – Schlagel – No news
 - Public Relations and Marketing – Streeb – Schlagel almost has a newsletter drafted
 - Webmaster – Riner – Not able to attend – last week posted link to PDF application for review course on website. Also posted link to baseball game invite.
- Old Business
 - National by-laws definition – Alvis – Emailed Nina – Nina forwarded email to Bill Perkins. Have not heard from Bill yet.
- New Business
 - Summer Social Event ideas –Schlagel/Jenkins – Baseball game – See Chapter Development Report
 - Review Course/Exam
 - Registration – Alvis/Sayler – Three last time Alvis talked to Sayler
 - Schedule CHMMs to teach a module (RMC-CHMM), Alvis/Braun – Filled up slots with a few question marks
 - Order books (ACHMM) – Cheryl will once we need to.
 - Next General Meeting – Coors? – Alvis – Spoke to Anne Bevington. Will have meeting on September 27th or 28th.
 - Next Board Meeting – set date and location – Meeting week of August 14th – Check with Braun and Sayler to see if schedule will allow them to attend that week.
- Adjourn Meeting – 1:44pm – Joe moved , Larry – Second

▪ **2006 TO DO LIST (Items for Board/Committees to do)**

Everyone

1. Send Joe Jenkins contacts for other environmental organizations
2. Send Steve Riner website links for changes to regulations
3. Consider nominating other RMC-CHMM members for awards

Joe/Steve

1. Check out Rock Bottom in Colorado Springs area for upcoming meeting

President

1. Contact National for By-Laws – to define a quorum
2. Contact National to determine who is Liaison
3. Call Jane Nakad at EPA Region 8 to see if there is interest in presenting at another meeting in late April/Early May.

Vice-President

1. I couldn't come up with much for now, but I will be in touch with you to help organize speakers for future meetings.

Treasurer

1. Prepare and present the 2006 budget

Secretary

1. Prepare meeting minutes following each meeting within 1 month of meeting for approval and sending out with next meeting announcement

Chapter Development

1. Contact other environmental organizations to obtain a calendar of events
2. Contact National for list of current Colorado CHMMs.
 - a. Provide to Shannon for emails

Education and Training

1. Get list of potential dates for review course
2. Begin making preparations for hosting review course

Government Affairs / Title Protection

1. Begin creating a list of websites of changing regulations for posting to RMC-CHMM website
2. Stay in touch with National for other areas to increase CHMM awareness at Regulatory level

Public Relations/Marketing

1. Begin preparing Brochure – reference ACHMM and IHMM websites
2. Continue making the Newsletter – Schlagel
3. Hold contest for Logo
4. Make business cards

5. Contact News Organizations

Webmaster

1. Update webpage with Calendar of Events
2. Update webpage with links to websites that explain changing regulations
3. Update website with links to job openings