

Rocky Mountain Chapter Certified Hazardous Material Managers

Board Meeting Agenda June 13, 2006, 5:00 PM Conference call

- Call Meeting to Order – 5:06pm
- Roll Call – Joe, Paul, Shannon, Kurt, Cheryl, Doug
- Approval of Meeting Minutes – Board Meeting held April 26, 2006
 - Cheryl – Moved, Joe Second
- Treasurer’s Report – No report
- Committee Reports –
 - Chapter Development – Jenkins – No new updates – just keeping information up to date. Make sure list of members and paid members is up to date. Give Shannon a copy. – Provide meeting announcements of other groups to paid members. Joe moved, Shannon Second,
 - Education and Training – Braun – Discuss during new business
 - Government Affairs / Title Protection – Schlagel – no new information
 - Public Relations and Marketing – Streeb – no new information
 - Webmaster – Riner – no new information
- Old Business
 - National by-laws definition – Alvis still needs to turn in changes to National
 - CHMM booth at Career Corner at Colorado Safety Association Conference
- New Business
 - Summer Social Event ideas – Baseball ideas – Doug will get dates to Joe to offer one afternoon and one evening game. Pay for RMC members, offer game to all members.
 - Review Course/Exam
 - Order books (ACHMM) – Cheryl will once we need to.
 - schedule CHMMs to teach a module (RMC-CHMM), - Shannon to send to all CHMMs a request
 - approve registration – Shannon to send to All CHMMs and all organizations
 - Other things to do? - No
 - Next General Meeting – Coors? – Cheryl to talk to someone for meeting to be the week or two after the ACHMM conference.
 - Next Board Meeting – set date and location – conference call in mid July.
- Adjourn Meeting – 5:51pm – Shannon motioned, Cheryl Second – All in favor.

▪ **2006 TO DO LIST (Items for Board/Committees to do)**

Everyone

1. Send Joe Jenkins contacts for other environmental organizations
2. Send Steve Riner website links for changes to regulations
3. Consider nominating other RMC-CHMM members for awards

Joe/Steve

1. Check out Rock Bottom in Colorado Springs area for upcoming meeting

President

1. Contact National for By-Laws – to define a quorum
2. Contact National to determine who is Liaison
3. Call Jane Nakad at EPA Region 8 to see if there is interest in presenting at another meeting in late April/Early May.

Vice-President

1. I couldn't come up with much for now, but I will be in touch with you to help organize speakers for future meetings.

Treasurer

1. Prepare and present the 2006 budget

Secretary

1. Prepare meeting minutes following each meeting within 1 month of meeting for approval and sending out with next meeting announcement

Chapter Development

1. Contact other environmental organizations to obtain a calendar of events
2. Contact National for list of current Colorado CHMMs.
 - a. Provide to Shannon for emails

Education and Training

1. Get list of potential dates for review course
2. Begin making preparations for hosting review course

Government Affairs / Title Protection

1. Begin creating a list of websites of changing regulations for posting to RMC-CHMM website
2. Stay in touch with National for other areas to increase CHMM awareness at Regulatory level

Public Relations/Marketing

1. Begin preparing Brochure – reference ACHMM and IHMM websites
2. Continue making the Newsletter – Schlagel
3. Hold contest for Logo
4. Make business cards

5. Contact News Organizations

Webmaster

1. Update webpage with Calendar of Events
2. Update webpage with links to websites that explain changing regulations
3. Update website with links to job openings