

Rocky Mountain Chapter Certified Hazardous Material Managers

Board Meeting Agenda
April 26, 5:00 PM
Hard Rock Cafe, Denver, CO

- Call Meeting to Order – 5:10pm
- Roll Call – Kurt, Cheryl, Joe, Doug, Shannon, Larry, Steve, and Paul
- Approval of Meeting Minutes – Board Meeting held March 22, 2006 – Joe 1st, Larry 2nd
- Treasurer's Report – No additions, 1st approval by Doug, 2nd by Joe
- Committee Reports – (See Old Business and To Do List)
 - Chapter Development – Jenkins
 - Schedule of events, etc. – Add safety organizations
 - Education and Training – Braun
 - Review course = obtain better breakdown of agenda
 - Government Affairs / Title Protection – Schlagel
 - Provide links to regulatory changes on website
 - Colorado is coming up with Environmental Remediation Certification
 - CDPHE Howard Rightman has resigned
 - Public Relations and Marketing – Streeb
 - Brochure - Finished
 - Newsletter – Doug prepared and send in March
 - Webmaster – Riner – Add newsletter, Update to be current, add new officers
- Old Business
 - National by-laws definition - Alvis
 - Bank Account – Alvis/Sayler/Sadowski
 - Review Course/Exam - Alvis
 - Order books (ACHMM), schedule CHMMs to teach a module (RMC-CHMM), set up exam proctor (IHMM)
- New Business
 - CHMM booth at Career Corner at Colorado Safety Association Conference – Alvis
 - Leadership conference – Sadowski
 - Summer Social Event ideas – Get names from Cheryl to host next meeting at Coors.
 - Next General Meeting – Hard Rock Café on April 26, 2006. Jane Nakad will be discussing SPCC updates

- Next Board Meeting – set date and location – Conference call around Memorial Day
- Adjourn Meeting – Joe 1st, Larry 2nd

▪ **2006 TO DO LIST (Items for Board/Committees to do)**

Everyone

1. Send Joe Jenkins contacts for other environmental organizations
2. Send Steve Riner website links for changes to regulations
3. Consider nominating other RMC-CHMM members for awards

Joe/Steve

1. Check out Rock Bottom in Colorado Springs area for upcoming meeting

President

1. Contact National for By-Laws – to define a quorum
2. Contact National to determine who is Liaison
3. Call Jane Nakad at EPA Region 8 to see if there is interest in presenting at another meeting in late April/Early May.

Vice-President

1. I couldn't come up with much for now, but I will be in touch with you to help organize speakers for future meetings.

Treasurer

1. Prepare and present the 2006 budget

Secretary

1. Prepare meeting minutes following each meeting within 1 month of meeting for approval and sending out with next meeting announcement

Chapter Development

1. Contact other environmental organizations to obtain a calendar of events
2. Contact National for list of current Colorado CHMMs.
 - a. Provide to Shannon for emails

Education and Training

1. Get list of potential dates for review course
2. Begin making preparations for hosting review course

Government Affairs / Title Protection

1. Begin creating a list of websites of changing regulations for posting to RMC-CHMM website
2. Stay in touch with National for other areas to increase CHMM awareness at Regulatory level

Public Relations/Marketing

1. Begin preparing Brochure – reference ACHMM and IHMM websites
2. Continue making the Newsletter – Schlagel
3. Hold contest for Logo
4. Make business cards

5. Contact News Organizations

Webmaster

1. Update webpage with Calendar of Events
2. Update webpage with links to websites that explain changing regulations
3. Update website with links to job openings